



Department of Veterans Affairs

VA Contingency Plan*

Agency Operations in the Absence of Appropriations

August 31, 2017

*As required by OMB Circular A-11

1. Introduction

The Department of Veterans Affairs (VA) is committed to providing premiere, consistent care and service to Veterans and their families at all times. VA's mission provides no exception to this standard even when operations are limited by the absence of appropriations (commonly known as a "government shutdown"). This document outlines VA's plan for operating in the event of a lapse of appropriations, and, its purpose is to ensure that VA can perform an orderly suspension of its programs and operations should this occur.

VA revised its contingency plan in accordance with Office of Management and Budget (OMB) Circular A-11, Section 124, dated July 21, 2010, and OMB Memorandum, M-13-22, dated September 17, 2013. Based on the instructions contained in Circular A-11, the Anti-Deficiency Act, and the advice of VA's Office of General Counsel, this document provides VA's operational plan to be implemented if appropriations are passed by Congress, but not signed by the President before the beginning of a workday immediately following the lapse.

This document outlines programs and resources necessary to ensure the shutdown of VA's functions, if normal operations are suspended. It applies to all personnel and contractors assigned to or performing services for VA.

2. Shutdown Contingency Overview

The Department pursued a comprehensive approach to diminish the impact of a potential shutdown on Veterans and their family members. In doing so, VA identified functions and programs for which there is a legal basis to designate exceptions, including those required by "necessary implication" and "for protection of life and property". VA Administrations and Staff Offices were asked to review their organizations and identify these specific functions and programs, (and the employees required to support them). Their decisions were based on long-standing OMB and Department of Justice guidance, and the legal opinions of VA's Office of General Counsel (OGC). VA's OGC has reviewed this document to ensure compliance with these criteria.

Federal activities that are authorized to continue, during a funding lapse, are excepted activities. The two main categories of excepted activities are those authorized by law, and those involving the safety of human life or the protection of property. In its shutdown contingency deliberations, VA identified those functions and programs that are legally excepted to facilitate services the Department must provide to the nation's Veterans and their families. These essential services include providing: consistent, high quality medical care; compensation and pension benefits; housing; and burial services.

VA further designated services provided by the Office of Information Technology (OI&T) as excepted functions related to the Department's need to protect life and property, since these functions provide the enterprise-wide infrastructure and support that facilitates healthcare services at Veterans Health Administration (VHA)'s facilities throughout VA.

An analysis of VA functions that were impacted during the 1995-1996, government shutdowns revealed the following:

- VHA did not have an advanced appropriations plan, and thus, medical services, support and compliance, and medical facilities were limited to those functions deemed excepted for the protection of life and property.
- Some benefit activities and payments, such as adjustment and insurance, were delayed.
- Loan Guaranty certificates of eligibility and certificates of reasonable value were also delayed.

In anticipation of a potential FY18 shutdown, VA considered several factors (see below) that differed from the 1990s experience. The Department believes these factors provide ample justification to support a significant increase in the number of excepted VA employees and functions in the event of a present-day shutdown.

- Advance appropriations for VHA accounts for 86% of the VA's discretionary budget. VA believes that certain key functions that support VHA's research operations are justifiable exceptions for the protection of life and property.
- Review by OGC and VA program offices determined that any potential carryover balances in discretionary accounts from the prior year should be allocated to sustain continued operations until those account balances are depleted.

As a result the Department's current projection is that 95.5 percent of VA employees would be either fully funded or required to perform excepted functions during a shutdown.

Approximately 336,770 (out of a pre-shutdown total of 377,018) VA employees are VHA employees funded by advance appropriations. Therefore, the projected number of employees to be retained under this plan who meet A-11, Section 124.2 criteria, is 363,160, of which, 335,379 are funded. The number of employees, not otherwise exempt is 15,858.**

Appendix A provides a summary table identifying the impact of the shutdown on the workforce to each VA organization.

Appendix B provides additional details concerning VA's excepted functions along with the Department's current projected shutdown staffing totals.

Appendix C provides a summary of suspended functions within VA.

** All data is as of 08-31-2017.

Appendix A. Impact of the Shutdown on the Workforce**

| VA ORGANIZATION | EMPLOYEES DURING NORMAL OPERATIONS | FULLY FUNDED: WILL CONTINUE TO WORK | EXCEPTED EMPLOYEES (OTHER LEGAL BASIS: WILL CONTINUE TO WORK) | NON-EXCEPTED EMPLOYEES (SUBJECT TO FURLOUGH) |
|--|------------------------------------|-------------------------------------|---|--|
| Veterans Health Administration (VHA) | 337,829 | 330,565 | 6,205 | 1,059 |
| Veterans Benefits Administration (VBA) | 22,986 | 285 | 14,828 | 7,873 |
| National Cemetery Administration (NCA) | 1,949 | 0 | 1,475 | 474 |
| Office of Information & Technology (OI&T) | 7,906 | 411 | 4,390 | 3,105 |
| Board of Veterans Appeals (BVA) | 929 | 0 | 1 | 928 |
| Human Resources & Administration (HRA) | 697 | 422 | 6 | 269 |
| Office of Acquisitions, Logistics, & Construction (OALC) | 1,339 | 1,134 | 5 | 200 |
| General Counsel (OGC) | 711 | 118 | 37 | 556 |
| Office of Management (OM) | 1085 | 267 | 562 | 256 |
| Office of Public and Inter-Governmental Affairs (OPIA) | 86 | 0 | 1 | 85 |
| Office of Congressional and Legislative Affairs (OCLA) | 41 | 0 | 1 | 40 |
| Office of the Inspector General (OIG) | 793 | 0 | 229 | 564 |
| Office of Operations, Security, and Preparedness (OSP) | 225 | 24 | 32 | 169 |
| Office of the Secretary | 80 | 0 | 8 | 72 |
| Office of Employment Discrimination Complaint Adjudication | 24 | 24 | 0 | 0 |
| Office of Small and Disadvantaged Business Utilization | 46 | 46 | 0 | 0 |
| Office of Accountability and Whistle Blower (OWP) | 40 | 40 | 0 | 0 |
| Veterans Experience Office (VEO) | 118 | 0 | 0 | 118 |
| Office of Enterprise Integration (OEI) | 91 | 0 | 1 | 90 |
| Office of Enterprise Support Services (OESS) | 43 | 43 | 0 | 0 |
| Total Department | 377,018 | 335,379 | 27,781 | 15,858 |

Appendix B. Effect of Lapse of Funding on VA Activities

** All data is as of 08-31-2017.

Veterans Health Administration

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|---|---|--|--|---|--|
| Veterans Health Administration (VHA) <ul style="list-style-type: none"> ▪ Medical Services ▪ Medical Community Care ▪ Medical Support and Compliance ▪ Medical Facilities ▪ Medical and Prosthetic Research | <ul style="list-style-type: none"> ▪ Total: 335,632 ▪ Fully Funded: 330,565 ▪ Excepted: 4,008 ▪ Non-Excepted: 1,059 ▪ Other support organizations required: OI&T, OGC, OALC | 330,565 | | Advance Appropriations | Medical services Medical Community Care Medical support and compliance Medical | |
| | | | 4,008 | 2-year Appropriation Prior Year Balance | Medical and prosthetic research | 1,059 (These employees will work until prior year carryover funding runs out) |
| VHA North Chicago, Captain James A. Lovell Federal Health Care Center (Lovell FHCC)* <ul style="list-style-type: none"> ▪ Medical Services ▪ Medical Support and Compliance ▪ Medical facilities | <ul style="list-style-type: none"> ▪ Total: 2,197 ▪ Excepted: 2,197 ▪ Non-Excepted: 0 ▪ Other support organizations required: OI&T, OGC, OALC | | 2197 | Advance Appropriation Transfer Authority (section 222 of the Continuing Appropriations and Military Construction, Veterans Affairs, and Related Agencies Appropriations Act, 2017, and Zika Response and Preparedness Act, Public Law 114-223) | Provision of health care services to eligible VA and DoD beneficiaries at this jointly funded and staffed facility at North Chicago, IL | |

Veterans Benefits Administration

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|--|---|---|---|---|---|
| Veterans Benefits Administration Administer the following benefit programs: <ul style="list-style-type: none"> ▪ Compensation, ▪ Pension, ▪ Education, ▪ Vocational Rehabilitation & ▪ Employment, ▪ Loan Guaranty ▪ Insurance | Total: 22,986 (Note: Carryover Funding available to support all 22,986 for 7 business days) | 285 Insurance | | Funded through Trust Fund Reimbursement | Administer the Insurance Program | |
| | | | 782 Loan Guaranty | Authorized by Law, Necessary Implication – Guaranteed loan financing account funded through Veterans’ fees | Administer the Loan Guaranty Program | |
| | | | 12,802 Compensation. Pension, Education, Vocational Rehabilitation, Mgmt/Support Services | Necessary Implication – funding available in mandatory advance appropriations | Ongoing processing and payment of compensation, pension, education, and vocational rehabilitation benefits | 7,259 |
| | | | 1,179 National Call Centers | Protection of Property Rights | Staff compensation and pension National Call Centers to protect dates of claim | |
| | | | 11 Finance Center | Necessary Implication – Funding available in mandatory advance appropriations | Process benefit payments | 59 |
| | | | 54 | Necessary Implication – Funding available in mandatory advance appropriations; Protection of Property and Rights | Support to RO claims processing Orderly shutdown activities, communications, triage requests, oversee excepted employees, recall employees, etc. | 555 |

National Cemetery Administration

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|--|--|---|
| National Cemetery Administration (NCA) | 1,949 | | 1,475 | Protection of life and property; Necessary implication for headstones and markers, where funding is provided by VA Compensation and Pensions advance appropriation account | <ul style="list-style-type: none"> ▪ Burials (1330 excepted) ▪ Scheduling Office to schedule burials (68) ▪ Process Applications for headstone and markers (29) ▪ First Notice of Death (15 excepted) ▪ Oversight and Administration directly | 474 |

Office of Information Technology

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to) |
|--|--|---|--|---|---|--|
| The Office of Information and Technology (OIT) has lines of business that include: quality, performance and oversight; information security; architecture strategy and design; product development; service delivery and engineering; and IT resource management. | 7906 (Includes 599 Franchise fund Employees and 104 Authorized Reimbursable Employees) | | 4,390 | Necessary Implication | Direct and Indirect Support to Administrations and Staff Offices as needed to maintain their excepted functions; Network Maintenance and Protection; Information Security; Data Center Operations; and | 2,813 |
| | | 366 | | Franchise Fund | Direct and Indirect Support to Administrations and Staff Offices as needed to maintain their excepted functions; Network Maintenance and Protection; Information Security; Data Center Operations; and Enterprise Infrastructure Operations | 233 |
| | | 45 | | Reimbursable funding from Administrations and Staff Offices whose appropriations do not lapse | Direct and Indirect Support to Administrations and Staff Offices as needed to maintain their excepted functions; Network Maintenance and Protection; Information Security; Data Center Operations; and Enterprise Infrastructure Operations | 59 |

Board of Veterans Appeals

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|--|--|
| Board of Veterans Appeals (BVA) Reviews benefit claims determinations made by local VA offices and issue decisions on appeals | 929 | | 1 | Protection of Life and Property | Orderly operations during ongoing shutdown | 928 (All Board employees will remain at work until FY2017 carryover funds are expended. BVA would then move to furlough status) |

Human Resources and Administration

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|----------------------|---|--|---|---|---|
| Office of Human Resources and Administration (HR&A) <ul style="list-style-type: none"> ▪ Administration ▪ Corporate Senior Executive Mgmt ▪ Diversity & Inclusion ▪ Human Resources Management ▪ Labor-Mgmt Relations ▪ Resolution Management | 697 | 422 | <p>1</p> <p>5</p> | <p>Reimbursable funding from Administrations and Staff Offices whose appropriations do not lapse</p> <p>Presidential Appointee</p> <p>Mission Support</p> | <p>Resolution Management, Human Resources Information Technology, Corporate Senior Executive Management, VACO Campus Facilities, Transit Benefits, Child Care Subsidies, and Diversity and Inclusion</p> <p>Oversight</p> <p>Orderly shutdown</p> | 269 |

Office of Acquisition, Logistics and Construction

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|---|---|
| Office of Acquisition, Logistics, and Construction (OALC) Includes: Office of Acquisition and Logistics (502), the Office of Acquisition Operations (378), and the Office of Construction and Facilities Management (394) | 1,339 | | 5 | Employee providing support to other staff whose appropriation does not expire; Protect property interests | Major construction and facilities management support functions will be suspended, specifically: Land actions; development of design standards, criteria, and guides; technical architectural and engineering (A/E) consulting support; technical real property/architectural and engineering design support; Cost estimating and A/E selection | 200 |
| | | 968 | | Positions funded by Revolving Supply Fund | Acquisition operations, policy and logistics | |
| | | 22 | | Reimbursed from VHA Advance Medical Facilities Appropriation | Oversee lease build-out activities | |
| | | 144 | | 5-year Appropriations (Major Construction account) | Contracting officers and program managers who oversee VA's major construction | |

Office of General Counsel

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|--|--|---|
| Office of General Counsel (OGC) - Provides legal advice and services to the SECVA and all organizational components of the Department | 711 | 21 | | Reimbursed through the Credit Reform (Loan Guaranty) revolving fund | Legal advice for funded programs (i.e. the Department's Loan Guaranty program) | |
| | | 46 | | Reimbursed through the Medical Support & Compliance advance appropriation | Legal support for the Department's medical collections program | |
| | | 51 | | Reimbursed through the Supply Fund revolving fund | Legal support for the Department's procurement program | |
| | | | 15* | * If the US Court of Appeals for Veterans Claims (CAVC) remains open, but does not grant continuances, the employees would be excepted in order to protect VA property interests in those cases. | Representation of the Secretary for appeals filed with CAVC | |
| | | | 22 | Protection of life and property (to support VHA, VBA, and other funded programs); | Legal advice for funded programs and support to courts; Supervisors to oversee work of excepted employees, triage requests for the protection of life and property (e.g. guardianship requests, end-of-life decisions, etc.) and to decide whether other employees must be recalled. | |
| | | | | | | |

Office of Management

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|--|---|---|
| Office of Management (OM) | 29 | | 3 | Necessary Implication | Budget Execution/Controls | 25 |
| <ul style="list-style-type: none"> ▪ Budget ▪ Financial Management ▪ Asset Enterprise Management | 982 | 267 | 558 | Necessary Implication; Revolving Fund (Franchise Fund) | Management Office-Financial Management/Internal Control Debt Collection Operation Financial Services (Austin) | 157 |
| <ul style="list-style-type: none"> ▪ PAE | 52 | | | | | 52 |
| <ul style="list-style-type: none"> ▪ Office of the Assistant Secretary for Management | 12 | | | | | 12 |
| | 10 | | 1 | Necessary Implication | Management Office- Financial | 9 |

Office of Public and Intergovernmental Affairs

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|--|---|
| Office of Public & Intergovernmental Affairs (OPIA) <ul style="list-style-type: none"> ▪ Public Affairs ▪ Digital Communications ▪ Field Operations ▪ Media Relations ▪ Intergovernmental Affairs ▪ International Affairs ▪ Tribal Relations ▪ Outreach ▪ Sports Programs | 86 | | 1 | Presidential Appointee | Communicate with Veterans regarding availability and location of continued VA services | 85 |

Office of Congressional and Legislative Affairs

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|---|---|
| <p>Office of Congressional and Legislative Affairs:</p> <ul style="list-style-type: none"> ▪ Congressional Relations ▪ Communications with Congress ▪ Veterans Legislation ▪ Constituent Casework ▪ GAO | 41 | | 1 | Presidential Appointee | Confidential policy support to senior VA leadership. Very limited communications with Congress. | 40 |

Office of the Inspector General

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|----------------------|---|--|---|--|---|
| Office of the Inspector General (OIG) <ul style="list-style-type: none"> ▪ Investigations ▪ Audits ▪ Healthcare Inspections ▪ Management & Administration | 793 | | 1 | Presidential Appointee Senate (PAS) Confirmed | Oversight of excepted employees | |
| | | | 178 | Protection of Life and Property - Law Enforcement: | Support ongoing criminal cases, investigations, and prosecutions | |
| | | | 50 | Necessary implication: 2-year Appropriation Prior Year Balance. | Support essential functions of excepted staff | |
| | | | | | | 564 (All employees will remain at work until FY2017 carryover funds are expended; which is approximately 25 work days) |

Office of Operations, Security and Preparedness

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|--|--|---|
| <p>Office of Operations, Security, and Preparedness (OSP):</p> <ul style="list-style-type: none"> ▪ Office of Security and Law Enforcement • Office of Emergency Management • Office of Personnel Security and Identity Management • Office of Resource Management | 225 | 24 | 32 | Protection of life, property and national security interests | <ul style="list-style-type: none"> ▪ Maintain the Integrated Operations Center and provide Executive Protection ▪ Maintain the Integrated Operations Center ▪ Maintain alternate facilities for continuity of operations ▪ Operational management ▪ Maintain National Security Communications | 169 |

Office of the Secretary

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|--|--|---|
| <p>The Office of the Secretary (OSVA) provides day-to-day operations support for SECVA, as well as executive-level support and guidance to the entire Department</p> | 80 | | 8 | 2 – Presidential Appointee Senate Confirmed 2 – Presidential Appointee 4 – Mission Support | Department oversight of critical VA operations (SECVA/COSVA); Senior advisors/staff to SECVA/COSVA; Executive support; Strategic communication | 72 |

Office of Employment Discrimination Complaint Adjudication

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|--|---|
| <p>The Office of the Secretary (OSVA) provides day-to-day operations support for SECVA, as well as executive-level support and guidance to the entire Department</p> | 24 | 24 | | Reimbursable Funding from Administrations and Staff Offices whose appropriations do not lapse | Existing duties (Office of Employment Discrimination Complaint Adjudication) | |

Office of Small and Disadvantaged Business Utilization

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|----------------------|---|--|--|--|---|
| <p>The Office of the Secretary (OSVA) provides day-to- day operations support for SECVA, as well as executive-level support and guidance to the entire Department</p> | 46 | 46 | | Reimbursable funding from revolving fund (Supply Fund) | Existing duties (Office of Small and Disadvantaged Business Utilization) | |

Office of Accountability and Whistleblower Protection

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|----------------------|---|--|---|---|---|
| <p>Office of Accountability and Whistleblower Protection (OAWP)</p> <p>Provides investigative internal affairs services necessary to improve health, benefits and cemetery needs for each and every Veteran</p> | 40 | 40 | | Reimbursed by Administrations and key staff offices whose appropriations do not lapse | <ul style="list-style-type: none"> ▪ Investigatory activity ▪ Investigatory support: Court reporting/travel /limited Congressional /analytic requirements ▪ Triage complaints and allegations regarding VA leaders and Whistleblower disclosure/allegations ▪ Case Management of toll-free number calls and group mail box of complaints and allegations of whistleblower retaliation ▪ Assistance and advice to SECVA on ongoing cases and discipline reviews | |

Veterans Experience Office

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis For Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|--|----------------------|---|--|---|---------------------------|---|
| Veterans Experience Office (VEO) Response to VA Secretary's top priority for the MyVA transformation: Improving the Veteran Experience | 118 | | | | | 118 |

Office of Enterprise Integration

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|--|---|
| <p>Office of Enterprise Integration (OEI)</p> <p>Orchestrates and leads the continuous improvement of Veterans and employee experience through effective enterprise integration of people, processes, technology; innovations; and maturing organizational management capabilities</p> | 91 | | 1 | Presidential Appointee Senate Confirmed | Orderly operations during ongoing shutdown | 90 |

Office of Enterprise Support Services

| VA Unit | Total # of Employees | # of Fully Funded (not subject to lapse; will continue to work) | # of Excepted Employees (legal basis; will continue to work) | Legal Basis for Decision or Full Funding Source | Functions to be Performed | # of Non-Excepted Employees (subject to furlough) |
|---|----------------------|---|--|---|------------------------------------|---|
| Office of Enterprise Support Services (OESS) <ul style="list-style-type: none"> ▪ Management & Administration ▪ Business Oversight ▪ Human Resources Enterprise Center ▪ Record Center and Vault | 43 | 1 (9 authorized) | | Franchise Fund - Revolving Fund | Business Oversight | |
| | | 4 (7 authorized) | | Franchise Fund - Revolving Fund | Franchise Fund Audit and Oversight | |
| | | 26 (33 authorized) | | Franchise Fund - Revolving Fund | Human Resources | |
| | | 12 (13 authorized) | | Franchise Fund - Revolving Fund | Records Management | |

Appendix C – Functions to be Suspended

| Organization | Functions to be Suspended |
|--------------|--|
| VHA | None |
| VBA | Overseas Military Coordinator, All Outreach, Education Call Center, All Public Contact Activities, Appeals Teams; Transition Assistance/Pre-discharge Activities, Chapter 36 Counseling, Vet Success on Campus, Education Compliance, and Quality Review/Assurance Programs |
| NCA | Processing applications for Presidential Memorial Certificates, Activities at NCA Training Center, Routine administrative work at Cemeteries that are not directly in support of burials, Routine administrative work at the NCA District Offices, NCACO limited to one to two staff per functional/organizational area so no correspondence, outreach, D&I, hiring and personnel processing, contracting, construction. |
| OSVA | Special program activities, executive correspondence and communication, strategic planning and communications, and protocol |
| OALC | Development of design standards, criteria, and guides, technical architectural and engineering (A/E) consulting support, technical real property/architectural and engineering design support, cost estimating and A/E Selection, administrative support functions for IT, space, human resources and financial administration |
| BVA | Claims appeals will be discontinued |
| OCLA | All functions including: Congressional relations, responding to congressional requests for information, processing testimony and questions for the record, Congressional correspondence, constituent casework, advisory committee management; GAO coordination, Office administrative functions |
| OGC | Represent the Secretary before courts, including the US Court of Appeals for Veterans Claims, and other tribunal, routine legal services for VHA, VBA, NCA and Staff Offices regarding personnel law, ethics, torts, and other legal matters |
| HR&A | HR Policy, Recruiting, Hiring, Staffing, Training, Labor-Management Relations, ADR; Diversity, Classification, VACO building maintenance support, and Veteran Employment Outreach |
| OI&T | Oversight and compliance, policy functions, planning functions, correspondence management; Congressional, GAO, IG, OMB inquiries about VA Directives, FOIA, records management, and system of records management |
| OM | Performance Management, Asset Enterprise Management, Green/Energy programs, Financial policy, Budget Formulation and Analysis |
| OPIA | All functions including: national programs and special event, Tribal Government Relations, National Veterans Awareness Campaign, and Interaction with state and local government and international visitors |
| OSP | National Security Planning and Operations, Policy Program Inspections, Identity, Credential, and Access Management, and Resource Management |
| OAWP | Special Program activities and meetings, performance management, offsite process reviews, congressional responses, purchasing, and FOIA |

Appendix C – Functions to be Suspended

| | |
|-------------|---|
| VEO | All functions including: Insight & Design; Data and Statistical Analysis, Advisory Committee Oversight, Community Engagement Activities, and Technology & Implementation related to multi-channel operations. |
| OEI | Strategic Planning, Enterprise Risk Management, Policy Analysis and Development VA Governance, Data and Statistical Analysis, Predictive Modeling, Data Governance, Performance Management, Policy and Interagency Collaboration, Program Management and Oversight of Modernization Initiatives |
| OESS | None; however, most functions are not mission-critical. |
| OIG | Audits and Evaluations, Administrative Investigations, OIG Hotline, Healthcare Inspections, OIG Legal and Release of Information |